

**2022/23 Glamorgan Archives Outturn**

<b>EXPENSE / INCOME ACCOUNT</b>	<b>2022/23 Budget £</b>	<b>2022/23 Outturn £</b>	<b>2022/23 Variance £</b>
<b>Employees</b>			
Employees Gross Pay	411,495	413,342	1,847
Employees Superannuation	85,179	84,598	(582)
Employees National Insurance	38,614	37,204	(1,410)
Employee Miscellaneous Allowances	500	395	(105)
Employer & Public Liability Insurance	704	0	(704)
Apprenticeship Levy	2,074	2,146	72
Medical Expenses	200	707	507
Training Expenses	500	795	295
<b>Employees Total</b>	<b>539,267</b>	<b>539,188</b>	<b>(79)</b>
<b>Premises</b>			
Repairs, Alterations & Improvements	20,000	22,547	2,547
Security	7,235	10,567	3,333
Rodent & Pest Control	400	0	(400)
Grounds Maintenance	1,199	0	(1,199)
Fire Management/Protection	3,458	3,241	(217)
Maintenance Contracts	13,459	10,492	(2,967)
Electricity	28,080	37,010	8,930
Gas	6,240	19,361	13,121
Premise Hire	0	0	0
National Non Domestic Rates	192,370	188,588	(3,782)
Water	3,060	5,226	2,166
Security Services	280	12	(268)
Key Holding	0	0	0
Cleaning Materials	1,500	787	(713)
Window & Flue Cleaning	0	0	0
Refuse Collection / Bulk	2,000	1,694	(306)
Office Cleaning Contract	10,098	10,730	632
Sanitation & Waste Disposal	500	157	(343)
Insurance	6,645	(6,153)	(12,797)
<b>Premises Total</b>	<b>296,522</b>	<b>304,258</b>	<b>7,736</b>
<b>Transport</b>			
Hire Transport	40	0	(40)
Private Transport - Clients	0	330	330
Public Transport - Staff Use	100	0	(100)
Car Allowances	75	0	(75)
Travelling Expenses	25	0	(25)
<b>Transport Total</b>	<b>240</b>	<b>330</b>	<b>90</b>

<b>EXPENSE / INCOME ACCOUNT</b>	<b>2022/23 Budget £</b>	<b>2022/23 Outturn £</b>	<b>2022/23 Variance £</b>
<b>Supplies &amp; Services</b>			
Conservation	4,000	2,738	(1,262)
Box-making supplies	3,500	9,428	5,928
Vending Machines	1,200	260	(940)
Catering Sundries	1,000	169	(831)
Catering Services General		0	0
Uniforms / Protective Clothing	3,060	0	(3,060)
General Printing & Stationery	700	522	(178)
Photocopying Materials	0	99	99
Welsh Translation	0	0	0
Audit Fees	2,300	1,285	(1,015)
Consultant's Fees	0	10,908	10,908
Central Telephone Exchanges	4,080	3,998	(82)
Telephones	1,530	1,024	(506)
Postages	500	438	(62)
Internet Charges	650	752	102
Software		0	0
It Consumables	200	2,753	2,553
Hardware Purchase		0	0
Software Licences & Maintenance	15,200	900	(14,300)
Security Services	0	250	250
Subscriptions	650	200	(450)
Health and Safety		0	0
Maintenance and Development		500	500
Commission (Including Credit Cards)	0	166	166
Stock Adjustment	0	(3,488)	(3,488)
Public Liability Insurance	888	(738)	(1,626)
Miscellaneous Insurance	386	0	(386)
<b>Supplies &amp; Services Total</b>	<b>39,844</b>	<b>32,162</b>	<b>(7,683)</b>
<b>Support Services</b>			
Accountancy	6,222	7,700	1,478
Income Recovery	321	300	(21)
Payroll	249	270	21
Payments	446	450	4
Audit	487	420	(67)
SAP Support	3,215	4,000	785
Democratic Service	0	2,000	2,000
ICT Services	13,688	10,000	(3,688)
Human Resources	7,363	6,140	(1,223)
Bilingual Cardiff	2,333	1,080	(1,253)
<b>Support Services Total</b>	<b>34,325</b>	<b>32,360</b>	<b>(1,965)</b>
<b>Gross Expenditure</b>	<b>910,198</b>	<b>908,297</b>	<b>(1,901)</b>

EXPENSE / INCOME ACCOUNT	2022/23 Budget £	2022/23 Outturn £	2022/23 Variance £
<b>Income</b>			
Archives & Records Council Wales	0	(338)	(338)
Other Grants	(10,000)	0	10,000
WG Welsh Adoption Register	0	(7,000)	(7,000)
Non-Government Grant	0	(14,003)	(14,003)
Government Grant (DWP)	(10,250)	(15,597)	(5,347)
Publications General	(1,020)	(434)	586
Sale Of Photocopies	(2,040)	(2,929)	(889)
Conservation Income	(5,000)	(13,727)	(8,727)
Box Making	(5,000)	(22,380)	(17,380)
Sale Of Food	(2,040)	0	2,040
Course Fees General	(150)	(15)	135
Search Fees	(4,080)	(2,366)	1,714
Royalties	(10,000)	(6,486)	3,514
Hire Of Special Rooms	(22,000)	(14,684)	7,316
Donations	(1,500)	(569)	931
Interest	(200)	0	200
Access Charges	0	(600)	(600)
<b>Income Total</b>	<b>(73,280)</b>	<b>(101,128)</b>	<b>(27,848)</b>
<b>Contributions From Reserves</b>	<b>(10,000)</b>	<b>19,748</b>	<b>29,748</b>
<b>Total Net Expenditure</b>	<b>826,918</b>	<b>826,917</b>	<b>(1)</b>
<b>LA Contributions</b>	<b>(826,918)</b>	<b>(826,917)</b>	<b>1</b>
<b>Budget Gap / (Surplus)</b>	<b>0</b>	<b>(0)</b>	

#### Reserve

£

Balance at 01/04/2022	112,960
2022/23 Contribution	19,748
Balance 31/03/2023	<u>132,708</u>

#### LA Contributions

£

Bridgend	115,768
Cardiff	264,614
Merthyr Tydfil	49,615
Rhondda Cynon Taf	206,729
Caerphilly	90,961
Vale of Glamorgan	99,230
	<u><u>826,917</u></u>